

Problem Solving and Team Building

1-Day Workshop to Blue Collar Employee

Course Description

It is about dealing professionally with colleagues and supervisors at work and learning to remain professional and keep your head in pressured situations. Upon completion of the session, blue collars will be able to understand and immediately apply the following concepts in their own workplace:

Course Outline

1. Understanding Roles and Working in Team:

- Strategy – Enable Shop floor employees Align To Unit Goals – KRAs – KPIs – KRIs – Output – Outcomes
- Recognizing the Crucial Role, you Play in Driving Your results
- Building Relationships that Enhance Cooperation Among Team Members – Ignite Enthusiasm and Gain Buy-in for Accomplishing Unit Goals – Giving constructive criticism without deflating morale
- RACI (Responsibility – Accountability – Consulting – Information) – Cohesiveness best practices & lessons – Forming – Storming – Norming – Performing Techniques

2. Dealing with issues and joint problem solving:

- Deal With Conflict (My Way – No Way – Your Way – Half Way – Our Way) – Collaboration Vs Confrontation – Addressing Team Conflict – Eliminate the blame - game and finger pointing (Problem Definition – Data Gathering – Data Analysis – Choosing Best Solutions – Implement Solution – Refine Solutions Continuously)
- Shop Floor Communication Management – Adhere To Long Term Organizations' Strategy and overall organisational goal – Work Towards Periodic (Monthly / Quarterly / Yearly) Goals & Targets
- Communicating & Cascading Team Strategy & Emphasizing Execution Orientation For Shift-To-Shift / Day-To-Day Operations Management
- Thinking Inside and Outside The Box in joint problem solving – Thinking In New Boxes By Practicing Parallel & Lateral Thinking Techniques also – Work Seamlessly & Effectively By Gathering Team Participation During Problem Solving

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3. Positive work environment & Continuous improvement

- Creative Ideas for Keeping Your Team Motivated – Clear understanding and language and concern sharing
- Proven Morale-Boosters for others Nearing Burn-Out – Win and Win- Groups only can win – Leveraging Strengths for Shop Floor Efficiency & Effectiveness by hand holding each other's
- Set the Agenda – Communicate Individual Deliverables & Their Importance In Realizing The Unit Goals rather than their group goal
- Drive for Results – Emphasis on Outputs – Promote over all organisational Outcome Awareness – Continuous Improvement in The Shop Floor
- Building Relationships that Enhance Cooperation Among Team Members – Shift from functional to positive strategic mindset, and extended accountability

Duration

One Day course.

Other Details:

- Payment to be made within 15 days from the date of the invoice.
- All payments must be made by cheque/online transfer etc., drawn in favour of Sieger Training India. Sieger will charge on INR basis only.
- Overseas clients will have to take care of all the training materials directly as briefed by Sieger Training. However, Sieger can procure some (which can be transited) not all, on behalf of the client but any additional charges for custom clearance must be taken care by client only.
- Facilitators Travel, accommodation & Food must be taken care by the client (wherever necessary)
- Clients will have to arrange LCD, Speakers, Mike on their own.
- Cancellation of confirmed programmes shall be intimated one week in advance else 50% of the total charges shall be applicable.
- Client will recognize the intellectual property rights of Sieger Training and such materials are not to be copied without prior written approval of Sieger Training.
- Take all responsible steps to hold all Sieger Training copyrighted materials confidential to Client.
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